Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
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www.riverheadcharterschool.org

Board of Trustees

David Edwards, Board President
Aimee LoMonaco, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee

Superintendent	Chief of Schools	Human Resource	Chief Finance Officer
Dr. Raymond Ankrum	Dr. Patrick McKinney	Kenneth Marlborough	Nicola Graham
Director of Academics	**ES Principals**	**MS Principal**	**HS Principal**
Nicholas Timpone	Dr. Samantha Camillery & Taylor Henninger	Katherine Gang	Shalyse Jones

Board of Trustees Meeting Agenda

Date and Time

Wednesday, November 18th, 2026 at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- **A. Record Attendance and Guests** -David Edwards
- **B. Call the Meeting to Order** -David Edwards
- **C. Approve October 21st, 2026, Minutes.** -David Edwards
- **D. Public Comment** -David Edwards

II. Finance

- **A. Chief Finance Officer's Report** -Nicola Graham

II. Academic Excellence

- **A. Superintendent's Report** -Dr. Raymond Ankrum

III. Development

IV. Facility

VI. Governance

VII. Other Business

VIII. Closing Items

- **A. Enter Executive Session** - David Edwards
- **B. Exit Executive Session** - David Edwards
- **C. Adjourn Meeting** - David Edwards

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DRAFT of Board of Trustees Meeting Minutes

Date and Time
Wednesday, October 21st, 2026, at 6:30 pm

RCS Mission Statement
Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Board Trustees
Aimee LoMonaco, David Edwards, Maria Cintron, Zenobia Hartfield.

Guest Present
Dr. Raymond Ankrum; Nicola Graham; Dr. McKinney; Ken Cerini, James Laino, and Adriana Rutkowski from Cerini & Associates, LLP.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order
David Edwards called a meeting of the Riverhead Charter School Board of Trustees to order on Wednesday, October 21st, at 6:30 p.m. The meeting began with the Pledge of Allegiance.

C. Approve Minutes
Maria Cintron made the motion.
Zenobia hartfield seconded the motion.
The board **VOTED** unanimously to approve the Minutes of September 16th 2026.

D. Public Comment

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II. Academic Excellence

A. Superintendent, Dr. Raymond Ankrum

Dr. Raymond Ankrum, Superintendent, presented the October 2026 Board of Trustees Report, highlighting updates regarding school facilities, the proposed new campus, school activities, staff development, and student support.

Facilities – 5517 Sound Avenue

The Superintendent provided an update on the special variance application for the building at 5517 Sound Avenue. The School continues to work with Memasi and Young & Young on the resubmission process. The temporary Certificate of Occupancy expired on April 1, 2026, and the Town still has the matter pending.

Proposed New High School Campus

The Superintendent reviewed the architectural team selection process, including interviews conducted on October 15, 2026. The project parameters include a budget cap of $30 million, inclusive of site work, and a preliminary building size of 60,000–80,000 square feet.

The Superintendent presented the Spector Group-led team's recommendation for the proposed project. The Board was asked to consider approval of the recommended team within the established budget cap.

School Activities and Student Support

The Superintendent shared updates on school activities, including European Heritage Night, grade-level field trips, and athletic programs. The Superintendent also discussed staff professional development and teacher observations. The School continues its family engagement efforts through regular communication with families.

The Superintendent also reported on implementing the Student Concerns process, with initial meetings scheduled for November 6, 2026.

Upcoming Events

The Superintendent reviewed upcoming school events, including parent-teacher conferences, the food drive, Thanksgiving recess, and the K–2 Winter Concert on December 15, 2026.

The Board was invited to attend European Heritage Night on October 22, 2026.

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Finance

A. Director of Finance and Operations Report, Ms. Nicola Graham

- Discussed September 2026 cash disbursements in detail.
- Presented Finance and Operations Dashboards.
    - **August 2026 Bank Reconciliations:** Reviewed the August bank reconciliations, including unrestricted and restricted cash balances.
    - **Enrollment:** Reported 1,054 students enrolled as of October 7, 2026, compared with the budgeted enrollment of 1,089.
    - **District Tuition Billing:** Issued the second installment of 2026–2027 district tuition billing for September and October.
    - **Meal Program:** Served breakfast and lunch for 18 days during September.
    - **School Equipment and Technology:** Installed six interactive Smartboards in grades 3–4 at a cost of $22,980.
    - **Annual Financial Audit:** Cerini & Associates, LLP, presented the 2025–2026 annual financial audit.
- **Unrestricted Cash:** $15,951,410 as of August 31, 2026.
- **Restricted Cash:** $1,362,388 as of August 31, 2026.

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B. Cerini & Associates, LLP – 2025–2026 Annual Financial Audit

Representatives from Cerini & Associates, LLP, presented the annual financial audit for the fiscal year ended June 30, 2026.

The auditors issued an unmodified opinion on the School's financial statements. They noted that the audit was completed without disagreements with management on accounting or auditing matters and without difficulties.

The presentation included a review of the School's financial position, cash balances, revenues, expenses, and enrollment trends. The auditors discussed the School's financial performance for the fiscal year, including changes in revenue and expenses compared with prior years.

The auditors reported that management recorded the proposed audit adjustments and that their overall impact was not material to the financial statements. They also noted that they identified no material weaknesses and provided recommendations on accounting practices, information technology, and financial reporting procedures.

The presentation concluded with a discussion of financial oversight and recommended practices to support accurate financial reporting and internal review procedures.

Following the presentation, the Board moved to approve the 2025–2026 annual financial audit. All in favor.

Motion No. 1
The Board of Trustees made a motion to accept and approve the Independent Auditor's Report for the year ended June 30, 2026 conducted by Cerini & Associates, LLP.
Aimee LoMonaco made a motion.
Maria Cintron seconded the motion.
The board **VOTED** unanimously to approve the motion.

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III. Development

IV. Facility

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VI. Other Business

VII. Closing Items

A. Enter Executive Session
N/A

B. Exit Executive Session
N/A

C. Adjourn Meeting
Aimee LoMonaco made a motion to adjourn the meeting at 7:52 PM.
Zenobia Hartfield seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,

Diana M. Salcedo Gómez.