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Board of Trustees

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Aimee LoMonaco, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee

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Nicholas Timpone	Dr. Samantha Camillery & Taylor Henninger	Katherine Gang	Shalyse Jones

Riverhead Charter School Board of Trustees

Board Minutes

Date and Time
Wednesday, August 19th, 2026, at 6:30 pm

RCS Mission Statement
Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Board Trustees
Natasha Jeffries, David Edwards, Aimee LoMonaco, Maria Cintron, Zenobia Hartfield.

Guest Present
Dr. Raymond Ankrum, Nicola Graham, Dr. McKinney.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Edwards called a meeting of the Riverhead Charter School Board of Trustees to order on Wednesday, August 19th, at 6:30 p.m. The meeting began with the Pledge of Allegiance.

C. Approve Minutes

Aimee LoMonaco made the motion.
Maria Cintron seconded the motion.
The board **VOTED** unanimously to approve the Minutes of July 21st, 2026.

D. Public Comment

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II. Academic Excellence

A. Superintendent, Dr. Raymond Ankrum

Dr. Ankrum provided the Board of Trustees with an update on key school operations, academic performance, strategic planning, and preparations for the 2026–2027 school year.

1. Facilities and September Readiness

Dr. Ankrum reviewed the status of the temporary classroom facilities located at 5117 Sound Avenue. The temporary Certificate of Occupancy had lapsed, and a new special permit application had been submitted to the Town Board. The site plans remain unchanged from the original application.

The Superintendent also provided an update on alternative classroom space. Outreach is ongoing with three local church facilities as potential contingency options. Two of the locations currently have Certificates of Occupancy and school zoning; however, no alternative location has been confirmed at this time.

The Board discussed the importance of maintaining multiple options to ensure classroom readiness for the beginning of the school year.

2. Student Transportation

Dr. Ankrum provided an update regarding transportation for students residing beyond the 15-mile radius. South Country Central School District has discontinued transportation service for students beyond that distance. A private transportation proposal was received to address the School's transportation needs, with an annual cost of approximately $75,000. The matter was presented for Board consideration and approval.

3. Academic Performance

The Superintendent reviewed preliminary 2025–2026 New York State assessment results. The School continues to perform above the New York State average in ELA and Mathematics across the tested grades. Preliminary results showed 66% proficiency in ELA and 77% proficiency in Mathematics for Grades 3–8.

Dr. Ankrum also highlighted the continued progress of English Language Learners. In 2025–2026, 25% of students tested out of ELL services, compared with approximately 17% five years earlier.

The Board also discussed areas requiring continued monitoring, including the recent decline in Grade 8 ELA performance and the data gap related to Grade 8 Mathematics.

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4. Professional Development

Dr. Ankrum provided an update on the **Equity-Minded Educator Institute**, a five-session professional development series for K–12 staff. The series has been finalized and is prepared for implementation during the 2026–2027 school year.

5. Strategic Plan 2026–2031

The Superintendent reviewed the **Riverhead Charter School Strategic Plan 2026–2031**, which was formally adopted by the Board of Trustees on August 19, 2026. The plan establishes four strategic priorities:

- **Academic Excellence and Postsecondary Readiness**
- **Strategic and Sustainable Expansion**
- **Financial Sustainability and Operational Strength**
- **Community Engagement and Public Advocacy**

The plan establishes measurable goals and assigns responsibility to designated Priority Owners. Progress will be monitored through annual SMART goals, with updates provided to the Board during scheduled fall and spring meetings.

6. Superintendent's Summary

Dr. Ankrum emphasized the School's continued academic progress while identifying facilities, transportation, and September readiness as key operational priorities requiring continued attention. The Board discussed the updates and acknowledged the Superintendent's Report.

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Finance

A. Director of Finance and Operations Report, Ms. Nicola Graham

- Discussed Cash Disbursements for July 2026 in detail.
- Presented Finance and Operations Dashboards.
    - **Annual Fire Alarm System Inspection:** Completed on July 1, 2026, by Star Fire Protection.
    - **Annual Fire Hydrant Inspection:** Completed on August 11, 2026, by Island View Services.
    - **Annual Testing and Maintenance of Backflow Prevention Device:** Completed on August 12, 2026, by R. Essay Plumbing and Heating.
    - **Semi-Annual Bond Payment:** Payment due August 1, 2026, was made.
- Unrestricted Cash: $18,206,910(all accounts healthy)
- Restricted Cash: $2,211,888 (all accounts healthy).

- Ms. Graham presented the **4th Qtr. Profit & Loss Statement for the period July 2025 – June 2026 (Preliminary, Unaudited).**
- The financial performance of the organization for the period **July 2025 – June 2026** is summarized as follows:

    - **Total Income:** $24,845,116
    - **Total Expenses:** $19,506,936
    - **Net Ordinary Income:** $5,338,180
    - **Total Other Expense:** $1,128,442
    - **Net Income:** $4,209,738

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- Ms. Graham also presented the **4th Qtr. Balance Sheet as of June 30, 2026 (Preliminary, Unaudited).**
- The financial position (Balance Sheet) of the organization as of **June 30, 2026** is summarized as follows:

  - **Total Assets:** $46,019,423
  - **Total Liabilities:** $21,361,389, primarily consisting of long-term bond and lease liabilities.
  - **Total Equity:** $24,658,034
  - **Unrestricted Net Assets:** $20,448,296
  - **Net Income:** $4,209,738

Motion No. 1
The Board of Trustees made a motion to accept and approve the retention of contractual services with Corporate Accounting Solutions for Internal Accounting Services in 2026-2027.
Aimee LoMonaco made a motion
Natasha Jeffries seconded the motion.
The Board **VOTED** unanimously to approve the motion.

Motion No. 2
The Board of Trustees made a motion to accept and approve the retention of contractual services with Keane and Beane as general counsel.
Natasha Jeffries made a motion
Aimee LoMonaco seconded the motion.
The Board **VOTED** unanimously to approve the motion.

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Motion No. 3
The Board of Trustees made a motion to accept and approve the retention of contractual services with A to Z Catering for student meal services.
Natasha Jeffries made a motion
Maria Cintron seconded the motion.
The Board **VOTED** unanimously to approve the motion.

Motion No. 4
The Board of Trustees made a motion to accept and approve the retention of contractual services with Cerini & Associates, LLP as an external auditor.
Aimee LoMonaco made a motion
Maria Cintron seconded the motion.
The Board **VOTED** unanimously to approve the motion.

Motion No. 5
The Board of Trustees made a motion to accept and authorize the submission of a non-material charter revision request to NYSED to reduce the instructional calendar from 185 to 180 days, beginning in the 2027–2028 school year, and authorizes the School Leader/Head of School to prepare and submit the required narrative, instructional-hours worksheet, and proposed calendar. Note: The grades 7–8 instructional-hours worksheet and the emergency-day/make-up-day contingency plan should be finalized before filing.
Aimee LoMonaco made a motion
Natasha Jeffries seconded the motion.
The Board **VOTED** unanimously to approve the motion.

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Motion No. 6

The Board of Trustees made a motion to accept and approve the 2026 Charter Renewal Application and its cover letter to NYSED and the Board of Regents, and authorizes the Board Chair to execute the cover letter and the School Leader/Head of School to submit the full application — including the calendar revision from Motion 1 — for this renewal cycle.

Natasha Jeffries made a motion
Aimee LoMonaco seconded the motion.
The Board **VOTED** unanimously to approve the motion.

Motion No. 7

The Board of Trustees made a motion to accept and formally adopt the Strategic Plan 2026–2031 as presented, effective tonight, and directs school leadership to implement the plan and report progress to the Board each fall and spring. The plan sets four priorities — Academic Excellence and Postsecondary Readiness, Strategic and Sustainable Expansion, Financial Sustainability and Operational Strength, and Community Engagement and Public Advocacy — each with goals, an assigned priority owner, and measures of success.

Aimee LoMonaco made a motion
Natasha Jeffries seconded the motion.
The Board **VOTED** unanimously to approve the motion.

III. Development

IV. Facility

V. Governance

VI. Other Business

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VII. Closing Items

A. Enter Executive Session

Maria Cintron made a motion to enter the executive session at 7:20 PM.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Exit Executive Session

Aimee LoMonaco made a motion to exit the executive session at 7:38 PM.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Adjourn Meeting

Natasha Jeffries made a motion to adjourn the meeting at 7:39 PM.
Maria Cintron seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,

Diana M. Salcedo Gómez.