



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

David Edwards, Board President
Aimee LoMonaco, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee

Superintendent
Dr. Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-12
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

Riverhead Charter School Board of Trustees Minutes

Board meeting

Date and Time

Wednesday, January 29th, 2025, at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Board Trustees

David Edwards, Maria Cintron, Aimee LoMonaco, Zenobia Hartfield, and Natasha Jeffries.

Guest Present

Dr. Raymond Ankrum, Nicola Graham.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Edwards called a meeting of the Riverhead Charter School Board of Trustees to order on January 29th, 2025, at 6:30 p.m. The meeting began with the Pledge of Allegiance.

C. Approve Minutes

Maria Cintron Zmade the motion.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the Minutes motion of December 11th, 2024.

D. Public Comment



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II. Academic Excellence

A. Superintendent, Dr. Raymond Ankrum

- **Celebration of Wins**
 - The school achieved the highest test scores in its history.
 - A land contract has been finalized for a suitable property for the school.
 - The school is in the process of refinancing its bonds, which will result in significant savings.
 - The school has received seven consecutive years of investment-grade credit.
 - The school has received three consecutive five-year renewals from the state, the highest possible renewal period.
- **Board Self-Assessment**
 - The Superintendent emphasized the importance of the board self-assessment for identifying strengths and weaknesses and enhancing board effectiveness.
 - The Superintendent requested that the board complete the self-assessment and provide feedback.
- **Protecting Our Students: A Guide to Navigating ICE Interactions**
 - The Superintendent discussed the importance of protocols for potential ICE interactions, given the large Latino student population.
 - The Superintendent presented a draft policy based on New York City's protocols.
 - The board discussed the need for clear procedures and training for staff.
 - The board requested that the draft policy be revised to include specific steps and procedures for staff to follow during an ICE interaction.
 - The Superintendent agreed to revise and present the policy at the next board meeting.
- **Sick Leave Donation Policy**
 - The Superintendent presented a sick leave donation policy allowing employees to donate sick days to a shared pool for use by other employees facing catastrophic illnesses.
 - The board discussed the need for clear communication and regular reminders about the policy.



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- The board requested clarification on the definition of a catastrophic illness and the eligibility criteria for receiving donated sick days.
- The Superintendent agreed to provide further clarification and revise the policy as needed.
- **K-2 News and Reminders**
 - The Superintendent provided updates on various activities and events happening in the K-2 grades.
- **3-6 Important Updates**
 - The Superintendent provided updates on various activities and events happening in the 3-6 grades.
- **High School Happenings**
 - The Superintendent provided updates on various activities and events happening in the high school grades.
- **Land Acquisition Update**
 - The Superintendent provided an update on the land acquisition process, including the completion of the Phase One environmental site assessment.
- **Superintendent's "Asks" from the Board**
 - The Superintendent requested that the board give him and his team the benefit of the doubt and be transparent about any concerns.



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III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Discussed Cash Disbursements for December 2024 in detail.
- Presented Finance and operation Dashboards.
 - All cash accounts are healthy and in good standing.
 - Informed about the compliance calendar (October 2024).
 - Enrollment kickoff – Jan thru April 1st for 2025-26 SY accepting applications for April 8th Lottery.
 - Served 15 days of Breakfast and 15 lunches in December (Christmas break 12/23-1/1).
 - Submitted type of disability for all special education students to NYSED from Eschool (Student database system to Level 0-NYSED system).
- **Unrestricted Cash:** \$13,003,404 (all accounts healthy)
- **Restricted Cash:** \$3,109,651 (all accounts healthy).

IV. Development

V. Facility

VI. Governance

VII. Other Business

- **HR Update**

The Superintendent provided an update on the HR situation, including the special education director's training on using the Owl.

- **Board Development**

The board discussed the need for board development activities.



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VIII. Closing Items

A. Enter Executive Session

B. Exit Executive Session

C. Adjourn Meeting

Maria Cintron made a motion to adjourn the meeting at 8:24 PM.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:42 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.