



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

David Edwards, Board President
Aimee LoMonaco, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee

Superintendent
Dr. Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-12
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board meeting

Date and Time

Thursday, June 20th, 2024, at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Board Trustees

David Edwards, Aimee LoMonaco, Maria Cintron, Natasha Jeffries, and Zenobia Hartfield (Remote).

Guest Present

Dr. Raymond Ankrum, Nicola Graham, Nicolas Timpone, Katherine Gang, Taylor Henninger, Samantha Camillery, and Dr. Patrick McKinney.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Riverhead Charter School Board of Trustees to order on June 20th, 2024, at 6:31 p.m. The meeting began with the pledge of allegiance.

C. Approve Minutes

Natasha Jeffries made the motion.

Maria Cintron seconded the motion.

The board **VOTED** unanimously to approve the Minutes motion of May 29th, 2024.

D. Public Comment



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II. Academic Excellence

A. Superintendent, Dr. Raymond Ankrum

DCI Presentation:

- **I-Ready Math Growth Results (2023-2024):** Dr. Ankrum presented the average annual growth of students in grades 3-6 across various classes (3A, 3B, 3B ICT, 3C, 3D, 4A, 4B ICT, 4C, 5A, 5B ICT, 5C, 6A, 6B ICT, 6C) from fall to spring. The key point of this data is the average growth of each student in each class from fall to spring. Individual student growth may vary. This data can be used to identify trends in student performance and inform instructional decisions. Dr. Ankrum displayed the data through pictures.

News of the Elementary School:

- **Fire Safety Week:** Learning how to stay safe in case of fire.
- **Theater Teach Week:** The drama club prepares for a big performance.
- **Kindergarten Celebration:** Celebrating the end of the year.

Middle School Buzz:

- **Earth Science Regents:** Big week of preparation and practice.
- **Club Wrap-up:** Last week for clubs, a bittersweet ending.
- **Final Exams Looming:** Social Studies finals kick off the season.

High School Hustle:

- **Field Day Fun:** Breaking the routine with friendly competition.
- **Last Day of Classes:** The countdown to summer begins.
- **Regents Exams:** English and living environment take the stage.
- **Looking Ahead:** Prom and graduation excitement fill the air.

Administrative Staffing and Structure Overview:

- Dr. Ankrum detailed the purpose of the new administrative positions.
- The Superintendent presented the compensation structure and job descriptions.
- Dr. Ankrum presented an organizational chart and reporting structure.
- Dr. Ankrum presented the staffing plan development.
- Dr. Ankrum explained the job practices.
- Dr. Ankrum commented: "Our 360° feedback journey is just the beginning of our commitment to cultivating a culture of continuous improvement. By embracing feedback at all levels, we are



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empowering our leaders to grow, evolve, and lead Riverhead Charter School to even greater heights. We invite the Board to participate in this process actively, providing valuable feedback and support to our leadership team."

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Discussed Cash Disbursements for May 2024 in detail.
- Presented Finance and operation Dashboards.
 - All cash accounts are healthy.
 - Informed about the compliance calendar (May 2024).
 - ✓ Served 20 days of Breakfast and 19 days of Lunch for May. Parent Teacher Conf & Memorial Day.
 - ✓ Unplanned Food Inspection Visit from the Department of Health Services.
 - ✓ Issued Idea District Billing For the 2023-2024 School Year.
 - ✓ Submitted 2024-25 Survey OF Charter School Enrollments AND Poverty Status.
 - ✓ Follow-Up Budget Proposal For 2024-2025/ Presented First DRAFT Budget Proposal.
- Presented Fiscal Year 2024-25 Proposed Annual Budget.
 - Talked through Current Year Budget vs. Actual Performance with E/O/Y Projections (revenues).
 - Talked through Current Year Budget vs. Actual performance with E/O/Y projections (Expenses).
- Proposed 2024-2025 Fiscal Year Budget an increase of \$2,392,412.
 - Proposed Revenues \$20,749,098
 - Propose Expenses \$20,498,663

• **First Motion:**

The board of Trustees approved the motion to accept the final draft of the 2024-2025 budget.

Natasha Jeffries made the motion.

Maria Cintron seconded the motion.

The board VOTED unanimously to approve the motion.



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IV. Development

V. Facility

VI. Governance

VII. Other Business

VIII. Closing Items

A. Enter Executive Session

The board of Trustees approved the motion to adjourn into the Executive session at 7:28 to discuss facilities.

Aimee LoMonaco made a motion to enter the executive session at 7:28 PM.

Natasha Jeffries seconded the motion.

The board VOTED unanimously to approve the motion.

B. Exit Executive Session

Natasha Jeffries made a motion to exit the executive session at 7:59 PM.

Maria Cintron seconded the motion.

The board VOTED unanimously to approve the motion.

C. Adjourn Meeting

Maria Cintron made a motion to adjourn the meeting on June 20th, 2024.

Aimee LoMonaco seconded the motion.

The board VOTED unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.