



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

David Edwards, Board President
Aimee LoMonaco, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee

Superintendent
Dr. Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-12
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board meeting

Date and Time

Wednesday, May 29th, 2024, at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Board Trustees

David Edwards (Remote), Maria Cintron, Zenobia Hartfield (Remote), and Natasha Jeffries.

Guest Present

Nicola Graham, Katherine Gang (Remote), Dr. Patrick McKinney.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Edwards called a meeting of the Riverhead Charter School Board of Trustees to order on May 29th, 2024, at 6:30 p.m. The meeting began with the pledge of allegiance.

C. Approve Minutes

Maria Cintron made the motion.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the Minutes motion of April 30th, 2024.

D. Public Comment



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II. Academic Excellence

A. Superintendent, Dr. Raymond Ankrum

Received and reviewed.

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Discussed Cash Disbursements for April 2024 in detail.
- Presented Finance and operation Dashboards.
 - All cash accounts are healthy.
 - Informed about the compliance calendar (April 2024).
 - ✓ Served 16 days of Breakfast and 15 days of Lunch for April. Spring Break & Parent Teacher conferences.
 - ✓ Building/grounds Repairs & Maintenance Update- changed all HVAC Merv13 filters & organic tick spray.
 - ✓ Issued 6th installation of District Tuition Billing for May/June 2024.
 - ✓ Submitted Quarterly F/S Report due 5/15 to Bond Trustee.
 - ✓ 2024-2025 Calendar.
 - ✓ ARPESSER III Funds update.
 - ✓ 3rd Quarter Financial Statements – Profit & Loss Statements and Balance Sheet Report
 - ✓ Budget Proposal for 2024-2025 school year.
- Presented first DRAFT Budget Proposal.
 1. Successes and Implementations
 2. Current Year Budget vs Actual Performance with E/O/Y Projections (Revenues):
 - Discusses 3rd Qtr Actual and Year to Date (July-March) Actual. Total FY YTD Actual Income: \$13,796,304.
 - Full-year FY Projection for 6/30.



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- Informed 2023-2024 Approved Budget. TOTAL income: \$18, 356, 686.
- Year-to-date variance is 75% favorable.

3. Current Year Budget vs Actual Performance with E/O/Y Projections (Expenses):

- Presented 3rd Qtr. Actual and Year to Date (July-March) Actual. Total FY YTD Actual Expenses: \$11,664,107.
- Discussed the Remaining months' projections. Total FY projections for 6/30.
- Informed 2023-2024 Approved Budget. Total expenses: \$17,799,828.
- Year to Date Variance is 85% favorable.

4. Proposed 2024-2025 FY Budget.

4.1 Proposed Revenues

4.2 Proposed Expenses

5. Summary

- Budget impact.

• **First Motion:**

The board of Trustees approved the motion to accept and approve the new calendar for the new School Year 2024-2025.

Maria Cintron made the motion.

Natasha Jeffries seconded the motion.

The board VOTED unanimously to approve the motion.

IV. Development

V. Facility

VI. Governance

VII. Other Business



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VIII. Closing Items

A. Enter Executive Session

The board of Trustees approved the motion to adjourn into the Executive session at 8:16 to discuss the Superintendent evaluation.

Maria Cintron made a motion to enter the executive session at 8:16 PM.

Natasha Jeffries seconded the motion.

The board VOTED unanimously to approve the motion.

B. Exit Executive Session

Natasha Jeffries made a motion to exit the executive session at 8:35 PM.

Zenobia Hartfield seconded the motion.

The board VOTED unanimously to approve the motion.

C. Adjourn Meeting

Zenobia Hartfield made a motion to adjourn the meeting on May 29th, 2024.

Natasha Jeffries seconded the motion.

The board VOTED unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.