



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY 11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7191  
Administration Bldg. Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

Board of Trustees

David Edwards, Board President  
Aimee LoMonaco, Vice President  
Maria Cintron, Treasurer  
Natasha Jeffries, Secretary  
Zenobia Hartfield, Trustee

Superintendent  
Raymond Ankrum

Co-Principals K-6  
Taylor Henninger and  
Samantha Camillery

Principal 7-8  
Katherine Gang

Principal 9-11  
Dr. Patrick McKinney

Chief Financial Officer  
Nicola Graham

## Riverhead Charter School Board of Trustees

### Minutes

#### Board meeting

#### Date and Time

Monday, September 25<sup>th</sup>, 2023, at 6:30 pm

#### RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

#### Trustees Present

Aimee LoMonaco, David Edwards (Remote), Maria Cintron, Zenobia Hartfield (Remote), and Natasha Jeffries.

#### Guest Present

Raymond Ankrum, Nicola Graham.

#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

David Edwards called a Board of Trustees of Riverhead Charter School meeting to order on September 25<sup>th</sup>, 2023, at 6:36 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

##### C. Approve Minutes

Aimee LoMonaco made the motion.

Maria Cintron made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of August 10, 2023.

##### D. Public Comment



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## II. Academic Excellence

### A. Superintendent, Mr. Raymond Ankrum

- Mr. Ankrum provided an update regarding the start of the school year.
  - PD was thorough, and the DCI/Admin team presented clear and concise strategies to engage students.
  - We offered teachers a variety of PD choices (PD A La Carta) instead of telling them what they needed.
  - Resignations during August and September still pose a significant issue.
  - We need to be transparent about resignations. The traditional approach has been to keep the process quiet, but this can give the impression that we have something to hide or did something wrong when neither is the case. Therefore, we have adopted a new approach of being more open about resignations.
- Mr. Ankrum discussed Pahara Network & his Own PD:
  - Reflecting on the type of leader I want to become, I realize the importance of having multiple touchpoints and access to experienced leaders who have faced challenges. I am also focusing on my own self-care, which helps me understand the need for it and its significance in my life. Furthermore, I aim to put our school in the national conversation regarding properly equipping our students for the next level.
- Board Retreat 2023 or 2024 for Strategic Planning:
  - Possible Destinations: NYC or Outside of NYC: or Lone Rock, in the mountains in Colorado
- During the meeting, the Superintendent talked about the Teacher Tenure Policy.
  - Introduction to the Teacher Tenure Policy
  - Purpose and significance of tenure for teachers
  - Eligibility criteria for tenure
  - Tenure evaluation process
  - Benefits and protections provided by tenure
  - Motion to approve the Teacher Tenure Policy
- The Superintendent discussed the Teacher Service Program Policy.
  - Introduction to the Teacher Service Program Policy
  - Overview of the program's purpose and goals
  - Service opportunities for college students and graduates
  - Collaboration with local universities and colleges
  - Benefits of the Teacher Service Program for Participants.
  - Motion to approve the Teacher Service Program Policy
- Mr. Ankrum discussed the policy for electronic charging stations.



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- During the meeting, the Superintendent talked about the Sabbatical Policy.

### **III. Finance**

#### **A. Director of Finance and Operation Report, Ms. Nicola Graham**

- Discussed Cash Disbursements for August 2023 in detail.
- Presented Finance & Operation Dashboards.
  - All cash accounts are healthy.
  - Informed about the compliance calendar (August 2023).
    - ✓ Issued 1st installation of 2023/2024 District Tuition billing for July/August
    - ✓ Annual Fire Alarm System Inspection - completed 7/14 by Star Fire Protection
    - ✓ Annual Fire Hydrant Inspection - completed 8/08 by Island View Services
    - ✓ Annual Testing & Maintenance of Backflow Prevention Device - completed 8/02 by R. Essay Plumbing and Heating
    - ✓ Filed 2020 IRS Form 5500-SF return with IRS for 403B Plan electronically
    - ✓ Submitted Consolidated Application for Title Grants due 8/31/2023

### **IV. Development**

### **V. Facility**

- During the next board meeting, the Board Members will review the Sabbatical policy and make a decision.
- Mrs. LoMonaco provided an update on the High School project to expand the property and increase space. She also reported on the meeting she held with Memasi Architects.

### **VI. Governance**

### **VII. Other Business**



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## VIII. Closing Items

### A. Enter Executive Session

N/A

### B. Exit Executive Session

N/A

### C. Adjourn Meeting

**David Edwards** made a motion to adjourn the meeting of September 25, 2023.

**Natasha Jeffries** seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,

**Diana M. Salcedo Gomez.**