



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Hestand, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Dermoth Mattison

Principal 6-10
Dr. Patrick McKinney

Director of Finance and Operations
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board Meeting

Date and Time

Wednesday, July 27, 2022 at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present

Aimee LoMonaco, David Edwards (Remote), Maria Cintron, Zenobia Hartfield (Remote).

Guest Present

Raymond Ankrum, Nicola Graham, Dr. Patrick McKinney (Remote), Samantha Camillery, Taylor Henninger, Katherine Gang.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on July 27, 2022 at 6:41 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

David Edwards made the motion.

Maria Cintron made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of June 15, 2022.



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D. Public Comment

II. Academic Excellence

A. Superintendent, Mr. Raymond Ankrum

- **Presented June's report:**
 - Mr. Ankrum welcomed to a new fiscal year.
 - Mr. Ankrum expressed his gratitude to the Board members for all the work they are doing for the school.
 - Regarding the importance to be in person in the Board Meetings. Mr. Ankrum expressed "our commitment is to be more in person for board inclusivity".
 - Mr. Ankrum discussed about "NY State Charter School Conferences".
 - Mrs. LoMonaco will work with Mrs. Salcedo to develop the Board Calendar.
 - Mr. Ankrum presented a report about Summer School 2022.
 - ✓ Initially offered to 70 scholars.
 - ✓ 55 scholars took advantage of the opportunity.
 - ✓ There's a virtual option so that summer school is more inclusive than exclusive.
 - ✓ Scholars are receiving instruction based on their individual deficits.
 - ✓ Summer school has been an excellent way to support scholars in their academic growth.
 - We have some resignations, two of them relative to the vaccine.
 - Mr. Ankrum provided an update regarding the Sound Ave building.

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Presented Finance & Operation Dashboards.
 - All cash accounts are healthy.
 - Discussed Cash Disbursements for June 2022 in detail.
 - Informed about the compliance calendar:



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- ✓ Sent tuition Billing Reconciliation and IDEA fro 2021-2022.
- ✓ Renewed insurance certificates through Salemo Brokerage; General bussiness & Property Insurance.
Cyber Liability Policy & Student Accident/Excess.
- ✓ Updated insurance certificates with Bond Trustee for posting on Emma.
- ✓ Sent form 8038-CP to recoup \$95,274 for Qualified School Construction Bond interest pymt.
- ✓ Sumbitted unaudited 4th Quarter Financial Reports as of June 30, 2022 to Bond Trustees.
- Ms. Graham provided an update regarding the Sound Avenue Renovation costs.

IV. Development

V. Facility

• **First Motion:**

The Board approved the motion to accept the Park East Construction Change Order #002 Total Amount \$13,924.75

Maria Cintron made the motion.

David Edwards seconded the motion.

The board **VOTED** unanimously approved the motion.



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- **Second Motion:**

The Board Approved the motion to retain contractual service with Corporate Accounting Solutions for internal accounting services.

David Edwards made the motion.

Maria Citron seconded the motion.

The board **VOTED** unanimously approved the motion.

- **Third Motion:**

The Board Approved the motion to retain contractual services with Lamb & Barnosky, LLP as a general counsel.

Maria Cintron made the motion.

David Edwards seconded the motion.

The board **VOTED** unanimously approved the motion.

- **Fourth Motion:**

The Board Approved the motion to retain contractual services with Cerini & Associates, LLP as our external auditors.

David Edwards made the motion.

Maria Cintron seconded the motion.

The board **VOTED** unanimously approved the motion.

VI. Governance

Mrs. LoMonaco provided an update regarding Mr. Ankrum's contract. Mrs. LoMonaco will schedule a meeting for Mr. Ankrum's evaluation.

Ms. Graham provided an update regarding the bond refinance. She requested a biography from each board member documenting their professional affiliations.



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VII. Other Business

VIII. Closing Items

A. Enter Executive Session

N/A

B. Exit Executive Session

N/A

C. Adjourn Meeting

Maria made a motion to adjourn the meeting of July 27, 2022.

David Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.