



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

Superintendent
Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-11
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board Meeting

Date and Time

Tuesday, May 30, 2023, at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

Trustees Present

Aimee LoMonaco, David Edwards (Remote), Maria Cintron, Zenobia Hartfield (Remote), and Natasha Jeffries.

Guest Present

Raymond Ankrum, Nicola Graham, Taylor Henninger, Katherine Gang, Nick Timpone.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on May 30, 2023, at 6:30 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Maria Cintron made the motion.

David Edwards made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of April 26, 2023.

D. Public Comment



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

<u>Superintendent</u> Raymond Ankrum	<u>Co-Principals K-6</u> Taylor Henninger and Samantha Camillery	<u>Principal 7-8</u> Katherine Gang	<u>Principal 9-11</u> Dr. Patrick McKinney	<u>Chief Financial Officer</u> Nicola Graham
--	---	---	--	--

II. Academic Excellence

A. Superintendent, Mr. Raymond Ankrum

- During the meeting, the Superintendent provided information about the expected enrollment for the academic year 2023-2024.
- Mr. Ankrum has announced that 99% of the school staff members have agreed to return for the upcoming school year, which is an excellent retention rate for teachers.
- Mr. Timpone updated the ELA Grades 3-8 State Testing. He was pleased to report that the NYS ELA/Math State testing for grades 3-8 had concluded, and our students had a participation rate of over 90%. Additionally, the Director of Curriculum shared information on the Regent Testing and expressed confidence in our students' preparedness for the upcoming tests.
- The Superintendent provided an update on the building expansion plan for Sound Avenue. Mr. Ankrum mentioned that they are currently collaborating with Bohler and the architects to secure a two-classroom portable trailer at the back of the school. The architects are also in the process of finalizing the long-term buildout plan for the school's rear area. Additionally, he shared that they are exploring the use of the adjacent lot for sports field purposes.
- Upcoming Dates Elementary School:
 - 5/15-5/26 NYESLAT Reading/Writing/Listening
 - 5/24-5/25 Wellness on Wheels session #2
 - 5/25 Art Celebration
 - 5/30 National Honor Society Induction
 - 6/1 Spring Concert Grades 3-6
 - 6/2 Kindergarten Donut with Grown-Ups
 - 6/6 Spring Concert Grades K-2
 - 6/9 Field Day K-6



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

Superintendent
Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-11
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Discussed Cash Disbursements for April 2023 in detail.
- Presented Finance & Operation Dashboards.
 - All cash accounts are healthy.
 - Informed about the compliance calendar (April 2023).
 - ✓ Served 14 days of breakfast and 13 days of Lunch for April. Spring break and parent-teacher conferences.
 - ✓ Issued 6th Installation of District Tuition Billing for May/June 2023.
 - ✓ Buildings/Grounds Repairs and Maintenance Update – Changed all HVAC Merv13 Filter & organic tick spray.
 - ✓ Submitted Quarterly F/S Report due 5/15 to Bond Trustee.
 - ✓ 3rd Quarter Financial Statements-Profit & Loss Statement and Balance Sheet Report.
 - ✓ Budget Proposal for 2023-2024.
 - ✓ 2023-2024 Calendar.
- Presented Fiscal Year 2023-24 Proposed Annual Budget.
 - Talked through Current year budget vs actual performance with E/O/Y projections (Revenues).
 - Talked through Current year budget vs actual performance with E/O/Y projections (Expenses).
- Proposed 2023-2024 Fiscal Year Budget an increase of \$1,710,446.
 - Proposed Revenues \$18,356,686
 - Proposed Expenses \$17,799,828
- Presented next year's School Calendar 2023-2024.



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

Superintendent
Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-11
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

• **First Motion:**

The Board approved the motion to accept 2023-2024 Proposed Annual Budget.

Maria Cintron made the motion.

David Edwards seconded the motion.

The board VOTED unanimously approved the motion.

• **Second Motion:**

The Board approved the motion to accept the 2023-2024 School Calendar.

David Edwards made the motion.

Maria Cintron seconded the motion.

The board VOTED unanimously approved the motion.

IV. Development

V. Facility

VI. Governance

VII. Other Business



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

<u>Superintendent</u> Raymond Ankrum	<u>Co-Principals K-6</u> Taylor Henninger and Samantha Camillery	<u>Principal 7-8</u> Katherine Gang	<u>Principal 9-11</u> Dr. Patrick McKinney	<u>Chief Financial Officer</u> Nicola Graham
--	---	---	--	--

VIII. Closing Items

A. Enter Executive Session

N/A

B. Exit Executive Session

N/A

C. Adjourn Meeting

Maria Cintron made a motion to adjourn the meeting on May 30, 2023.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7: 40 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.