



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY 11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7191  
Administration Bldg. Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

**Board of Trustees**

Aimee LoMonaco, Board President  
David Edwards, Vice President  
Maria Cintron, Treasurer  
Natasha Jeffries, Secretary  
Zenobia Hartfield, Trustee  
Harry Histan, Trustee

**Superintendent**  
Raymond Ankrum

**Co-Principals K-6**  
Taylor Henninger and  
Samantha Camillery

**Principal 7-8**  
Katherine Gang

**Principal 9-11**  
Dr. Patrick McKinney

**Chief Financial Officer**  
Nicola Graham

## Riverhead Charter School Board of Trustees

### Minutes

#### Board Meeting

#### Date and Time

Wednesday, March 22, 2023, at 6:30 pm

#### RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking, and embracing the cultural diversity of our community.

#### Trustees Present

Aimee LoMonaco, David Edwards (Remote), Maria Cintron, Zenobia Hartfield (Remote), and Natasha Jeffries.

#### Guest Present

Raymond Ankrum, Nicola Graham, Samantha Camillery, Taylor Henninger, Katherine Gang, Nick Timpone, Lisa Dvoskin, Esq. from Lamb and Barnosky, LLP; Janet Morley from Capital Market Advisors, LLC, Alexander Locascio from Capital Market Advisors, LLC.

#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on March 22, 2023, at 6:45 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

##### C. Approve Minutes

**Maria Cintron** made the motion.

**Natasha Jeffries** made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of January 09, 2023.



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**D. Public Comment**

**II. Academic Excellence**

**A. Superintendent, Mr. Raymond Ankrum**

- Mr. Ankrum updated regarding Enrollment 2023-24.  
The School currently has 254 applicants for 90-100 spots.  
**Ethnicity Complete Applications 2023-24:**

African American	32
Asian /Pacific	2
Caucasian	18
Hispanic	176
Other	26
TOTAL	254
- The Superintendent discussed Stop drop and test Highlights for ELA 3-8.  
Mr. Ankrum reported how students are responding to small group instruction. There is substantial growth from the Winter to the Spring, he said. Teachers are incorporating the feedback received by DCI'S and school leaders, showing how students perform.
- **Upcoming dates Elementary School:**
  - 3/21 - 3/22 - Math Stop Drop #2
  - 3/22 - Virtual Day for K-2
  - 4/3 - 4/10 - Spring Recess
  - 4/14 - End of Third Quarter
  - 4/19 - 4/20 - NYS ELA Tests Grades 3-6
  - 4/19 - Quarter 3 Report Cards due @ 9:00 am
  - 4/21- Half-Day Students/Parent-Teacher Conferences
  - 4/28 - Student Concerns Meeting
- **Upcoming dates Middle School:**
  - 4 Mar. – 4 Oct. - NO SCHOOL - Spring Recess
  - 14 Apr.- End of Q3
  - 19–20 Apr. - NYS ELA Test
  - 19 Apr.- Report Card Grades & Comments Due
  - 21 Apr. - Half-Day for Students (Schedule B), Report Cards sent home, PTCs (1-4 pm) MANDATORY.
  - 26 Apr. - Parent-Teacher Conferences (5-7 pm) MANDATORY.
- **High School Building Updates**



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Mr. Ankrum discussed the following topics:

- Expanding Sound Ave to have six classrooms and indoor gym space.
- Athletic spaces.
- Factoring in bussing and possibly teaming with parents to go to board meetings and express their displeasure.
- Focusing student recruitment on areas that fall within the bus trajectory.

**III. Finance**

**A. Director of Finance and Operation Report, Ms. Nicola Graham**

- Discussed Cash Disbursements for January 2023 in detail.
- Discussed Cash Disbursements for February 2023 in detail.
- Presented Finance & Operation Dashboards.
  - All cash accounts are healthy.
  - Informed about the compliance calendar (January & February 2023).
    - ✓ Served 20 days of Breakfast and 19 Lunches in January (1/15 half day).
    - ✓ W-2s were sent electronically to staff from Extensis.
    - ✓ Buildings/Grounds Repairs and Maintenance Update.
    - ✓ Filed our Annual Financial and Compliance Report with Riverhead IDA Industrial Development Agency.
    - ✓ Issued 4<sup>th</sup> installation of District Tuition billing for January/February 2023.
    - ✓ Paid semi-annual Bond payment due 2/1/2023.
    - ✓ Sent Form 8038-CP to recoup \$89,110 for Qualified School Construction Bond Interest payment.
    - ✓ 2<sup>nd</sup> Quarter Financial Reports – as of December 2022 (Submitted to Bond Trustees).
    - ✓ Enrollment target: 947 max and 811 enrollments.



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**IV. Development**

**V. Facility**

- Mrs. LoMonaco summarized an overview of the current state of facilities relative to Riverhead Charter School.
  - ✓ Mrs. LoMonaco discussed with the Board Members expanding Sound Avenue Building.
  - ✓ Mrs. LoMonaco discussed the possibility of obtaining a 6-month extension of the Feasibility Period and the current deadline to close the contract is May 17, 2013.

**Motion #1**

Board resolution to cancel the contract of sale with Vinland Commons, LLC.

**David Edwards** made the motion.

**Natasha Jeffries** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Motion #2**

Board resolution to accept the school's financial advisors' recommendation to pursue the possible refunding of the current bonds.

**David Edwards** made the motion.

**Maria Cintron** seconded the motion.

The board **VOTED** unanimously to approve the motion.



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**VI. Governance**

**VII. Other Business**

**VIII. Closing Items**

**A. Enter Executive Session**

N/A

**B. Exit Executive Session**

N/A

**C. Adjourn Meeting**

**Natasha Jeffries** made a motion to adjourn the meeting on March 22, 2023.

**Maria Cintron** seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,

**Diana M. Salcedo Gomez.**