



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

Superintendent
Raymond Ankrum

Co-Principals K-6
Taylor Henninger and
Samantha Camillery

Principal 7-8
Katherine Gang

Principal 9-11
Dr. Patrick McKinney

Chief Financial Officer
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board Meeting

Date and Time

Monday, January 09, 2023 at 6:30 pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present

Aimee LoMonaco, David Edwards (Remote), Maria Cintron, Zenobia Hartfield (Remote), and Natasha Jeffries.

Guest Present

Raymond Ankrum, Nicola Graham, Samantha Camillery, Taylor Henninger, and Katherine Gang.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on January 09, 2023, at 6:38 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

David Edwards made the motion.

Natasha Jeffries made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of December 13, 2022.

D. Public Comment



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II. Academic Excellence

A. Superintendent, Mr. Raymond Ankrum

- Mr. Ankrum spoke regarding transportation concerns.
- The superintendent encouraged the Board to think strategically to find solutions.
- The Superintendent discussed the annual conference date, which will be in San Antonio, TX. June 18-21, 2023.
- **Upcoming dates:**
 - 1/16 - School Closed: Martin Luther King Jr. Day
 - 1/17-1/20 - 6th Grade Midterms
 - 1/23 - iReady Winter Diagnostic Begins
 - 1/25 - Half-Day Students/Professional Development: 11:30 am Dismissal
 - 1/27 - End of Second Quarter
 - 2/1 - Report Card Grades/Comments Due in eSchool by 9:00 am
 - 2/3 - Report Cards Sent Home
 - 2/3 - Half-Day Students/Parent-Teacher Conferences: 11:30 am Dismissal
 - 2/6 - 2/10 - Scholastic Book Fair
 - 2/16 - Black History Month Celebration: 6:00 pm
 - 2/17 - Half-Day Students/Professional Development: 11:30 am Dismissal
 - 2/20 - 2/24 - School Closed: Mid-Winter Recess

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Discussed Cash Disbursements for December 2022 in detail.
- Discussed the benefits of switching to the new PEO, Prestige.
- Presented Finance & Operation Dashboards.
 - All cash accounts are healthy.
 - Informed about the compliance calendar (December 2022).
 - ✓ Served 17 days of Breakfast and 15 Lunches in December (12/14 & 12/23 half days).
 - ✓ Enrollment target: 947 max.



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Motion #1

Board resolution to accept and approve the transition to Prestige PEO Service.

Maria Cintron made the motion.

Zenobia Harfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Development

V. Facility

- Mrs. LoMonaco provided an update regarding acquiring an Athletic Field for the school.

Motion #2

To approve, the School will promptly apply to obtain the necessary approval from its State authorizer for a Charter revision so that it may purchase the real property and the buildings thereon located at 1116 Main Road, Aquebogue, NY 11931 ("the Property") pursuant to a Contract of Sale with Vinland Commons, LLC ("Vinland") dated as of May 18, 2022.

BE IT FURTHER RESOLVED, that upon the School's receipt of such approval prior to May 9, 2023, the School will exercise its option to purchase the Property and execute and provide to Vinland a Notice to Close and proceed to closing of the Contract and pay the balance of the purchase price due pursuant to the Contract.

BE IT FURTHER RESOLVED, that the officers of the School are severally authorized, empowered and directed to take all such actions and to execute any and all documents necessary to accomplish the foregoing.



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Zenobia Harfield made the motion.

Maria Cintron seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Governance

VII. Other Business

VIII. Closing Items

A. Enter Executive Session

N/A

B. Exit Executive Session

N/A

C. Adjourn Meeting

Zenobia Hartfield made a motion to adjourn the meeting on January 09, 2023.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.



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