



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY 11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7191  
Administration Bldg. Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

**Board of Trustees**

Aimee LoMonaco, Board President  
David Edwards, Vice President  
Maria Cintron, Treasurer  
Natasha Jeffries, Secretary  
Zenobia Hartfield, Trustee  
Harry Histan, Trustee

**Superintendent**  
Raymond Ankrum

**Co-Principals K-6**  
Taylor Henninger and  
Samantha Camillery

**Principal 7-8**  
Katherine Gang

**Principal 9-11**  
Dr. Patrick McKinney

**Chief Financial Officer**  
Nicola Graham

## Riverhead Charter School Board of Trustees

### Minutes

#### Board Meeting

#### Date and Time

Tuesday, December 13, 2022 at 6:30 pm

#### RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

#### Trustees Present

Aimee LoMonaco (Remote), David Edwards (Remote), Maria Cintron (Remote), Zenobia Hartfield (Remote), Natasha Jeffries (Remote).

#### Guest Present

Raymond Ankrum, Nicola Graham (Remote), Samantha Camillery (Remote), Taylor Henninger (Remote), Katherine Gang (Remote), Nick Timpone (Remote), Patrick McKinney (Remote).

#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on December 13, 2022 at 6:40 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

##### C. Approve Minutes

**Natasha Jeffries** made the motion.

**Zenobia Hartfield** made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of November 28, 2022.

##### D. Public Comment



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**II. Academic Excellence**

**A. Superintendent, Mr. Raymond Ankrum**

- **Teacher observations 2022**
  - Dr. McKinney introduced the presentation 'Teacher observations 2022'.
  - Mr. Timpone spoke regarding the components of the formal observations. He emphasized that Formal Observations are a way in which they are able to evaluate teachers 'progress and performance throughout the year.'
  - The Director of Academics, Mr. Timpone, discussed the following topics regarding the Teacher Observations:
    - Formal Observations Timeline.
    - Evaluation Rating Overview.
    - Domains (1, 2, 3).
    - Areas of Strength.
    - Areas of Improvement.
    - Consistency in Rating Across all Buildings.
    - DCIs and leader's feedbacks.
    - Professional Development sessions.
- **Peer Observations:**
  - Mr. Ankrum provided an update regarding the Peer Observation program, which is completely voluntary.
  - The Superintendent informed that this program has an instructional focus where teachers can begin learning from their colleagues.
- **Wait Time:**
  - The Middle School Principal, Katherine Gang informed regarding the past Classroom Focus in Middle School, which was "Wait Time". She explained that this instructional focus allowed students to formulate their thoughts before to be called to participate in the class's topic.
- **Winter Break Packets:**
  - Mr. Ankrum informed about the academic packets for students. Teachers are getting ready the Winter Break Packets, which are focused on skills that students haven't mastered.
- **Upcoming Dates:**
  - PD day 12/14.
  - Winter Concert Performances:
    - Grades K-2. Tuesday, December 20, 2022 at 6:30 pm (gym).
    - Grades 3-5 & 6-8. Thursday, December 22, 2022 at 6:30pm (gym).



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- **Fundraising Committee:**
  - Mr. Ankrum informed that all fundraising ideas must go directly through the fundraising committee, then administration.
- **Behavioral Focus and Supports:**
  - The Superintendent discussed student behavior while riding the bus.
- **RCS VS. SENDING DISTRICTS NY State ELA & MATH Grades 3-8 2021-22:**
  - Mr. Ankrum presented a comparison between Riverhead Charter School and Sending Districts.
    - ✓ Highest performing school, RCS.
    - ✓ RCS is testing more students than the sending districts.
    - ✓ RCS Students are on growth trajectories.
    - ✓ Very rarely RCS Students receive 1 scores.

### III. Finance

#### A. Director of Finance and Operation Report, Ms. Nicola Graham

- Discussed Cash Disbursements for November 2022 in detail.
- Presented Finance & Operation Dashboards.
  - All cash accounts are healthy.
  - Informed about the compliance calendar (November 2022).
    - ✓ Served 18 days of Breakfast and 16 Lunches in November (2-1/2 day's Veteran's Day, and Thanksgiving Break).
    - ✓ Issued 3<sup>rd</sup> installation of District Billing for November/December 2022.
    - ✓ Enrollment target: 947 max.
    - ✓ Currently enrolled: 816.



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**IV. Development**

**V. Facility**

- Mrs. LoMocano provided an update regarding The High School expansion.
- Mrs. LoMonaco discussed the situation regarding acquiring an Athletic Field for the school.

**VI. Governance**

**VII. Other Business**

**VIII. Closing Items**

**A. Enter Executive Session**

**David Edwards** made a motion to enter executive session at 8:00PM.

**Maria Cintron** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Exit Executive Session**

**David Edwards** made a motion to exit executive session at 8:13PM.

**Maria Cintron** seconded the motion.

The board **VOTED** unanimously to approve the motion.

Motion to adopt the superintendent's contract effective 2022-2027.

**Maria Cintron** made a motion.

**David Edwards** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Adjourn Meeting**

**David Edwards** made a motion to adjourn the meeting at 8:14PM.

**Zenobia Hartfield** seconded the motion.

The board **VOTED** unanimously to approve the motion.



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There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,

**Diana M. Salcedo Gomez.**