



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histand, Trustee

**Superintendent
Operations**
Raymond Ankrum

Principal K-5
Dermoth Mattison

Principal 6-10
Dr. Patrick McKinney

Director of Finance and
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board Meeting

Date and Time

Wednesday, May 25, 2022 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present

Aimee LoMonaco (Remote), David Edwards (Remote), Maria Cintron (Remote), Harry Histand.

Guest Present

Raymond Ankrum (Remote), Nicola Graham, Dr. Patrick McKinney (Remote), Dermoth Mattison (Remote).

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on May 25, 2022 at 6:40 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Maria Cintron made the motion.

David Edwards made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of April 14, 2022.



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| <u>Superintendent Operations</u> Raymond Ankrum | <u>Principal K-5</u> Dermoth Mattison | <u>Principal 6-10</u> Dr. Patrick McKinney | <u>Director of Finance and</u> Nicola Graham |
|---|---|--|--|

D. Public Comment

II. Academic Excellence

A. Superintendent, Mr. Raymond Ankrum

● **Presented an April's report:**

- Trustees and guest presented made a minute of silence for the students and families impacted at Robb Elementary School in Uvalde, Texas.
- Mr. Ankrum attended an advocacy day in Washington, DC in order to "advocate for stand up for Charter Schools".
- Mr. Ankrum is working with the National Parents Union to bring in programming to help parents advocate better for policies.
- The Superintendent talked about find a 3rd intentional way to raise money to offset what may or may not happen on the federal days.
- The school will be engaging in philanthropic development, a more robust fundraising plan and initiative, as well as annual giving days.
- We will be posting for a Development Director.
- The school needs a Social Media Coordinator to help us to increase our visibility in the community. That will help to increase sponsorship opportunities while creating more volunteer opportunities for companies to partner with the school.
- Mr. Ankrum talked about The Annual National Charter School conference. It will be held in D.C.
- The Superintendent communicated some strategies to have a stabilized Board.
 - ✓ Set up sessions to begin working collaboratively on a strategic plan that captures the Board's vision for the next five years.
 - ✓ Set up a new year of training initiatives to move us in the right direction.
- Congratulations to The Riverhead Charter School for receiving its second consecutive five-year renewal. The highest distinction set by NY State Board of Regents.



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III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Presented Financial & Operation Dashboards.

All cash accounts are healthy.

Enrollment update reflected a student count of 732.

Discussed Cash Disbursements for April 2022 in detail.

Informed about the compliance calendar:

- ✓ Submitted Quaterly Financial Statement as required for continuing Disclosure Reports with Bond Trustee due 5/15.

Presented Fiscal Year 2022-23 Proposed Annual Budget

- ✓ **Informed Current year Budget vs actual performance with E/O/Y projections (Revenues):**

- ❖ Discussed 3rd Qtr Actual and Year to Date (July – March) Actual. Total FY YTD Actual Income: \$10,600,786

- ❖ Full year FY Projection for 6/30.

- ❖ Informed 2021-2022 Approved Budget. TOTAL income: \$14,840,096.

- ❖ Year to Date Variance is 97% favorable.

- ✓ **Current year actual performance with E/O/Y projections (Expenses):**

- ❖ Presented 3rd Qtr Actual and Year to Date (July-March) Actual. Total FY YTD Expenses: \$9,603,407

- ❖ Discussed Remaining months' projections. Total FY projections for 6/30

- ❖ Informed 2021-2022 Approved Budget. Total Income: \$14,326,531.

- ❖ Year to Date Variance is 93% favorable.

- ✓ Presented Projected Enrollment 2022-23 FY.

- ❖ Proposed Student Enrollment Budget: 825

- ✓ Budget Presentation for Fiscal Year 2022/2023:

- o Total revenue: 16,646,240.

- o Total expenses: 15,773,643.

- o Revenues Less Expenses (Net Profit): 872,597.



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- First Motion:

The Board approved the motion to accept 2022-23 Proposed Annual Budget.

David Edwards made the motion.

Maria Cintron seconded the motion.

The board **VOTED** unanimously approved the motion.

IV. Development

V. Facility

- Mrs. LoMonaco update about Sound Avenue building.
 - ✓ Every Tuesday there are meeting's update on the status of the project.
 - ✓ The actual design was shared to the Board and the school thru Dojo. It is sensitive to the historic building, but it is also modern, Mrs. LoMonaco expressed.
- Dr. McKinney shared a student's feedback about the new building. "They are super excited" expressed the high school students.

VI. Governance

- The board will discuss the Vaccination Policy the next Board Meeting before to accept a motion.

VII. Other Business



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VIII. Closing Items

A. Enter Executive Session

N/A

B. Exit Executive Session

N/A

C. Adjourn Meeting

Harry Hstand made a motion to adjourn the meeting at May 25, 2022.

Maria Cintron seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.