



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY 11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7191  
Administration Bldg. Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

**Board of Trustees**

Aimee LoMonaco, Board President  
David Edwards, Vice President  
Maria Cintron, Treasurer  
Natasha Jeffries, Secretary  
Zenobia Hartfield, Trustee  
Harry Histand, Trustee

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**Superintendent**  
Raymond Ankrum

**Principal K-5**  
Dermoth Mattison

**Principal 6-10**  
Dr. Patrick McKinney

**Director of Finance and Operations**  
Nicola Graham

## **Riverhead Charter School Board of Trustees**

### **Minutes**

#### **Board Meeting**

#### **Date and Time**

Thursday, April 14, 2022 at 6:30pm

#### **RCS Mission Statement**

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

#### **Trustees Present**

Aimee LoMonaco (Remote), David Edwards (Remote), Maria Cintron (Remote), Zenobia Hartfield (Remote), Natasha Jeffries (Remote).

#### **Guest Present**

Raymond Ankrum, Nicola Graham (Remote), Dr. Patrick McKinney (Remote), Nick Timpone (Remote), Dermoth Mattison (Remote).

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Aimee LoMonaco called a meeting of the Board of Trustees of Riverhead Charter School to order on April 14, 2022 at 6:36 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.



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**C. Approve Minutes**

**David Edwards** made the motion.

**Maria Cintron** made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of March 17, 2022.

**D. Public Comment**

**II. Academic Excellence**

**A. Superintendent, Mr. Raymond Ankrum**

● **Presented a March's report:**

- Riverhead Charter School had its first dress rehearsal in ELA.
- The Elementary School Principal, Mr. Mattison, informed about the Progress of Elementary School in the ELA rehearsal.  
It is very impressive to see on the third grade in particular, because they were studying remotely during 2 years. They did an amazing job in their last assessment.
- The High School Principal, Mr. McKinney, communicated the progress of the High School, where they are using different strategies, assessments and the platform Iready to improve the student's skills.
- The Director of Academics, Mr. Timpone, explained how the scores are projected on the NYS ELA.  
Mr. Timpone also informed how impressive the students are doing even during the pandemic time, where the students learning was interrupted. He also informed about the great progression from 3<sup>rd</sup> to 8<sup>th</sup> grades when increasing scores.  
Finally, Mr. Timpone talked about the strong ENL and RTI team the school has now.
- Regard to the Principal open position, the school have a robust set of applicants that are both internal and external. Everyone will go through the process and the best candidate for the job will be selected.
- Teacher recruitment strategy: appeal to more folks with Charter School experience but commute to the city. (Our recruitment strategy remains the same).  
We may need to do other things to ensure the candidate pool is representative of all of our students.
- The union doesn't endorse the Covid-19 Vaccination Policy but will not obstruct its implementation.



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- o As of early March, the state adjusted the mask mandate in school. Mask are currently optional and up to each school's discretion.
- o We have solid and firm commitment from both Suffolk Community College and Syracuse University to offer advanced college classes to our students in the fall 2022.
- o Regards to the pandemic, The Riverhead Charter School have taken an action by implementing:
  - Consist, effective, test prep.
  - Reintroduction of the SGI, ENL, and resource room departments.
  - Consistent Instructional coaching from DCI'S.
  - Consistent grade level data meeting and academic department data meetings.

**III. Finance**

**A. Director of Finance and Operation Report, Ms. Nicola Graham**

- Presented Financial & Operation Dashboards.
- All cash accounts are healthy.
- Enrollment update reflected a student count of 733.
- Explained:
  - Enrollment 2021-2022 and Projected Enrollment for 2022-2023 FY
  - 2020-2021 Returning Enrollment for 21-22 FY
  - Lottery accepted Enrollment for 21-22 FY
  - Budgeted Enrollment for 21-22
  - Current Enrollment for 21-22
  - Projected Average class size 21-22
  - Current students: 733
  - Not returning Total: 11
  - Returning students for 22-23: 722.
- Discussed Cash Disbursements for February 2022 in detail.
- Informed about the Compliance calendar:
  - Annual Financial Compliance Report with Riverhead IDA Economic Development Corp.
  - Served 15 days of breakfast & lunch in February (Winter Break 2/21-2/25).
  - Intent to return update.
  - 98% of students returning
  - Lottery ceremony will be on April 12, 2022.



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**IV. Development**

**V. Facility**

- Resolution:

The board approved the request for competitive building for renovating Northville Schoolhouse.

**Harry Histan** made the motion.

**Maria Cintron** seconded the motion.

The board **VOTED** unanimously approved.

**VI. Governance**

**VII. Other Business**

**VIII. Closing Items**

**A. Enter Executive Session**

N/A

**B. Exit Executive Session**

N/A

**C. Adjourn Meeting**

**Maria Cintron** made a motion to adjourn the meeting at April 14, 2022.

**David Edwards** seconded the motion.



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The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.