



**Riverhead Charter School Re-Entry Plan
2020-21**

The purpose of this document is to provide a foundational look at some of the learning options for our students in the fall given the current circumstances. An overview of possible in-person, online and hybrid considerations are outlined below. In addition, there is a review of the logistical and operational implications of these potential changes. The document concludes with a review of staff and family survey results and current questions that still need to be considered. These questions and answers are ever evolving, making this a live document that is continually updated.

**NY State Board of Regents Guidance:
[Attached](#)**

2020-2021 Proposal:

The below proposal is subject to change. In addition to our initial proposal, we have also outlined what online, hybrid and in-person programming would look like if changes were made.

K-5: Hybrid Model

Monday	Tuesday	Wednesday	Thursday	Friday
Group A Teachers: K - 4 1st - 3 2nd - 3 3rd- 4 4th- 4 5th- 4	Group A Teachers: K - 4 1st - 3 2nd - 3 3rd- 4 4th- 4 5th- 4	All virtual Whole school disinfect and sanitize	Group B Teachers: K - 4 1st - 3 2nd - 3 3rd- 4 4th- 4 5th- 4	Group B Teachers: K - 4 1st - 3 2nd - 3 3rd- 4 4th- 4 5th- 4

6th-9th: Live Online Instruction

9th Grade:

All classes will use google classroom and zoom with 1 to 1 chromebooks. They will participate in 7 classes of 45 minutes, a 15 min homeroom and a lunch break.

6th-8th Grade:

All classes will use google classroom and zoom with 1 to 1 chromebooks. They will participate in 60 min reading, 60 min math, 60 min ss/sci and 60 min rotating electives, 20 min homeroom and a lunch break.

ALL PROGRAMS OUTLINED BELOW:

Elementary School:

Online: Possible offering Am or PM sessions?

Live Instruction: K-2nd: 2.5 hours, 3rd-4th: 3.5 hours, 5th: 5 hours

All classes will use google classroom, 1 to 1 chromebooks

Electives: 1 live session per class with weekly w/assignments

Students and teachers will follow a specific daily schedule

Related Services: Students will be provided specific times/days to meet with their assigned teacher

In person: Welcome back all students into our building and resume a mostly regular school day schedule. This scenario would involve enhanced cleaning protocols, a degree of physical distancing among students, adjustments to how students enter and exit buildings, and how we manage transitions between classrooms throughout the day.

Breakfast/Lunch/Snack: In classroom

One way direction on the floors and walls

Electives & Related Services: Push into classrooms

Assigned times for classes to go outside for fresh air (no playground)

Arrival: Temperature check, hand sanitizer and face mask

Kiss and Go: Student will exit the car on their own and enter the building, one car at a time

Buses: 1 bus at a time, 1 seat at a time

Dismissal: Temperature check, hand sanitizer and face mask

Parent Pick up: TBD

Buses: 1 grade at a time dismiss, students return to their classroom if bus has not arrived

Hybrid: Students would spend half their time in school and the other half engaged in distance learning.

This scenario would also involve enhanced cleaning protocols, physical distancing, adjustments to how students enter and exit buildings, and transitions between classrooms

Possible Options: Alternating A/B schedule or Alternating weekly schedule

Use of breakout rooms for small group instruction

Instruction could be streamed from the classroom to the computers at home, or some staff could lead live instruction, while other staff could facilitate online learning.

Full in person instruction is not practical due to the inability to social distance.

K-3 would be in person A/B day or morning-afternoon. This is critical for their social development.

4-9 would be full time remote with teachers working from the buildings. It would be possible to maintain social distancing by just having the teachers in the buildings. Teachers would be able to meet and collaborate and have live pd. Admin could coach, co plan, co teach and monitor remote teaching.

Teachers whose own children are remote learning would be permitted to bring their children to school with them with all necessary protections in place.

Selected high risk students and students with special needs would come to the buildings as necessary with all necessary protections in place.

A committee will be established to develop opportunities for groups of students to come to the building for occasional "play date" type events.

Parents would be encouraged and supported to create "social pods" of students to receive their remote learning together under the supervision of a parent "pod leader" with all necessary protections in place.

Middle School/High School:

Online:

Live Instruction:

9th Grade-> 7 classes of 45 minutes and a 15 min homeroom is 5 hours and 30 minutes, plus a lunch break

6th-8th Grade-> 60 min reading, 60 min math, 60 min ss/sci and 60 min rotating electives, 20 min homeroom is 5 hours of instruction plus a lunch break

All classes will use google classroom, 1 to 1 chromebooks

Electives: 1 live session per class with weekly w/assignments

Students/Teachers will follow a specific daily schedule

Related Services: Students will be provided specific times/days to meet with their assigned teacher.

In person: Welcome back all students into our building and resume a mostly regular school day schedule. This scenario would involve enhanced cleaning protocols, a degree of physical distancing among students, adjustments to how students enter and exit buildings, and how we manage transitions between classrooms throughout the day.

9th Grade-> 7 classes of 45 minutes plus lunch, arrival, dismissal and homeroom

6th-8th Grade-> 80 min reading, 80 min math, 80 min ss/sci, 80 min personalized learning/writing and 40 min electives plus lunch, arrival, dismissal and homeroom

Breakfast/Lunch: In classroom

Staggered timing schedule between grades and rotate teachers across rooms

Electives & Related Services: Push into classrooms

Assigned times for classes to go outside for fresh air

Arrival: Temperature check, hand sanitizer and face mask

Arrival: Student will exit the car on their own and enter the building, one car at a time

Buses: 1 bus at a time, 1 seat at a time

Dismissal: Temperature check, hand sanitizer and face mask

Parent Pick up: From the middle school building.

Buses: Students will be dismissed by bus, as each bus arrives

Hybrid: Students would spend half their time in school and the other half engaged in distance learning. This scenario would also involve enhanced cleaning protocols, physical distancing, adjustments to how students enter and exit buildings, and transitions between classrooms

Possible Options: Alternating A/B schedule, Alternating weekly schedule, Specific days of the week

Use of breakout rooms for small group instruction

Instruction could be streamed from the classroom to the computers at home, or some staff could lead live instruction, while other staff could facilitate online learning.

Full in person instruction is not practical due to the inability to social distance.

6-9 would be full time remote with teachers working from the buildings. It would be possible to maintain social distancing by just having the teachers in the buildings. Teachers would be able to meet and collaborate and have live pd. Admin could coach, co plan, co teach and monitor remote teaching.

Teachers whose own children are remote learning would be permitted to bring their children to school with them with all necessary protections in place.

Selected high risk students and students with special needs would come to the buildings as necessary with all necessary protections in place.

A committee will be established to develop opportunities for groups of students to come to the building for occasional “student mixer” type events.

Parents would be encouraged and supported to create “social pods” of students to receive their remote learning together under the supervision of a parent “pod leader” with all necessary protections in place.

PD Plan for Teachers:

Topic	Purpose
Additional Models of Online Learning	Explore the many uses of various programs to support student learning. For example, using Google Add-ons in Google Classroom and Breakout Rooms in Zoom Meetings. Develop whole class zoom mini lessons that are followed by unsupervised independent or group work with a hard completion deadline followed by whole class check in and lesson summary.
Social/Emotional Need	Programs that overview the needs of our students, especially considering the impacts of COVID-19 on the students.
Supporting Families	A look at various ways we can support our families in each model of instruction, and how we can best provide resources to support them. Ways to create “social pods” so students can receive their remote learning with small groups of their peers.
Engaging Students	PLC style sessions that share best practices around student engagement in the virtual setting, as well as a collaborative work around what engagement may look like in a socially distant classroom.
What is Hybrid Learning?	A look at how a teacher can manage a schedule that may include alternating days with students or a mix of virtual and in person instruction.
Supporting Students with Social Distance	Planning sessions on how to best teach and support students with concepts of social distance in the classroom, as well as the new procedures in place.

Family and Staff Survey Results:

A survey was provided to both the families and staff around their thoughts, feelings and ideas heading into the development of a re-entry plan. Within this document they were asked to answer questions about their feelings around each possible type of re-entry, what they would like to see to ensure safety and any

additional comments they may have. The results included a mix between a desire for online, in person and hybrid methods of learning, with hybrid learning receiving the highest percentages. The number one concern of both the staff and families was that all safety protocols were in place around cleaning and social distancing if learning were to take place within the building. Some families expressed significant concerns around returning at all and are not looking to send their students in for the start of the year. These findings helped us to share the aforementioned program, as well as the methods and procedures being put into place for the fall.

HEALTH AND SAFETY

Health Checks - Staff members will submit to a daily health questionnaire required before they enter the school building, and students will periodically use questionnaires, especially the younger students who may need assistance from their parents/ guardians to answer. Staff and students are required to pass through a Temperature Scanner upon arrival. Any temperature of 100.0°F or higher will be immediately isolated and sent home. Parents should not send their child to school sick or on the medication used to reduce a fever. Visitors will be required to wear a face mask, complete the health questionnaire, and temperature check.

Management of ill persons - A staff member or student comes into direct contact (within six feet) with a person with COVID-19, they must report such to RCS. Communication of the occurrence is sent directly to the Department of Health. They are then disallowed from entering school property and would likely be self- quarantined by the Department of Health for 14 days. Subsequently, if they had entered a school or building, the building would be thoroughly cleaned and disinfected before students and staff would be permitted to return. An instance of this magnitude may call for the facility to be closed for some time.

Social Distancing - Every classroom will have 9-12 students. Signage is visible on the walls. The use of directional floor markings will be put in place to assist students with proper hallway travel, and any corridors or stairwells designated for one-way traffic. RCS will still conduct mandatory fire and lockdown drills according to the existing statutory schedule. These drills will occur in a manner that maintains social distancing at exits and gathering points outside the building, while still preparing students to respond in emergencies.

Face Covering and PPE - All staff and students are required to wear face coverings. RCS will have an adequate supply of face coverings on hand if any student needs a replacement. Exceptions include: Those who are medically unable to tolerate face coverings (please provide a medical note from health provider). During meals, instruction, and short breaks just as long as they maintain appropriate social distance.

Hygiene- Handwashing and hand sanitizer...

Students and staff will receive training on proper handwashing techniques and frequency. Ample supplies will be provided in classrooms, bathrooms, and hand sanitizing stations are in every classroom. Students and staff will be required to sanitize or wash hands upon entering the building.

Cleaning and Disinfecting – Cleaning and disinfection procedures for the school align with the best practices suggested by the Center for Disease Control and Department of Health guidance. Frequently touched surfaces and objects, doorknobs, door handles, handrails, bathrooms, light switches, cleaning the bathrooms, and more will be cleaned routinely with disinfectant throughout the day. Disinfecting the areas will take place daily after the students, staff, and faculty have left the premises by our night crew. An outside service will be cleaning all buildings with a hospital-grade disinfectant solution monthly with

specialized Electrostatic Disinfectant Spray: electrostatic service – surface disinfectant EPA-approved disinfectants utilizing electrostatic application systems for proper surface disinfection.