



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY 11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7193  
Administration Office Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

**Board of Trustees**

Aimee LoMonaco, Board President  
David Edwards, Vice President  
Harry Hestand, Treasurer  
Susan Heintz, Secretary  
Zenobia Hartfield, Trustee  
Natasha Jeffries, Trustee

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**Superintendent**  
Raymond Ankrum

**Principal K-5**  
Laura Arcuri

**Principal 6-8**  
Patrick McKinney

**Director of Finance**  
Nicola Graham

**Board of Trustees Meeting Minutes**

**Date and Time**

Tuesday October 29, 2019 at 6:30pm

**RCS Mission Statement**

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

**Trustees Present:**

David Edwards (remote), Harry Hestand, Aimee LoMonaco, Zenobia Hartfield (remote) Susan Heintz

**Trustees Absent:** Natasha Jeffries

**Guests Present**

Raymond Ankrum, Laura Arcuri, Kaitlyn Kosiorowski, Nicola Graham

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Tuesday October 29, 2019 at 6:37 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

**C. Approve Minutes**

Harry Hestand made a motion to approve minutes from the Board Meeting on September 26, 2019. Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment**

**II. Academic Excellence**

**A. Superintendents Report**

- Facility time crunch for 9<sup>th</sup> grade
- Diocese moving forward with a cash buyer
- Portables estimated at \$12,000 a month (use for 8<sup>th</sup> and 9<sup>th</sup> grade)
- Richmond realty group estimating \$19,000 monthly to rent a space on the high end
- Pull 8<sup>th</sup> grade families for a meeting of input for portables or off site location
- Vaccinations update 100% in compliance
- Looking for growth of senior leadership
  - Series of PD's and team building for the team to work better together
- 9<sup>th</sup> grade principal- Have Mr. McKinney take on 9<sup>th</sup> grade
- Celebrated staff early this year. To show staff they are appreciated all the time
- Looking to create a list of school for school visits
- Staff plan for High School Teachers
- School Climate
  - Kids are loved
  - Learning is happening



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- Invite the board to come visit the school while school is in session
- RCS will be submitting for a grant to the Charter School Growth Fund

**Susan Heintz** made a motion upon the recommendation of the superintendent of schools the board accepts the annual independent audit report for fiscal year end June 30, 2019 by Cerini and Associates firm in accordance with generally accepted auditing standards and management letter.

**Harry Histand** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Harry Histand** made a motion upon the recommendation of the superintendent of schools to request an enrollment increase to 800 students for 2020-2021 and 900 students for 2021-2022.

**Susan Heintz** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Susan Heintz** made a motion upon the recommendation of the superintendent of schools the board allocates the director of finance to explore temporary high school facilities options not to exceed 21k a month.

**Harry Histand** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Susan Heintz** made a motion upon the recommendation of the superintendent of school the board approves to bring back the RCS student podcast.

**Zenobia Hartfield** seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. CEO Support and Evaluation**

#### **IV. Development**

#### **V. Facility**

#### **IV. Finance**

##### **Director of Finance Report**

- Cash accounts healthy
- 593 students enrolled.
- 95.6% Attendance

### **VII. Governance**

#### **A. Cerini & Associates Presentation**

- Ken Cerini presented the external auditors report
- RCS has an upward trend across the board financially
- Most monies coming in are going back to the students
- Good Financial position for next leap
- 12 million in property assets
- 21 million in bond debts/accounts payable
- 10 million net asset without donor restriction



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**V. Other Business**

**V. Executive Session**

**Harry Histan** made a motion to enter executive session at 7:44pm

**Susan Heintz** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Harry Histan** made a motion to exit executive session at 7:53pm

**Zenobia Hartfield** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

A. Adjourn meeting

**David Edwards** made a motion to adjourn the meeting at 7:54 PM.

**Zenobia Hartfield** seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,  
Kaitlyn Kosiorowski